



Monthly Reporter

March 2013

PRESIDENTIAL PRESS

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QUICKLINKS

DETROIT CHAPTER
HOMEPAGE
www.detroitiia.org

IIA WEBSITE
www.theiia.org

Platinum Edition

March - Spring is in the Air!

Let me begin by thanking our membership for an extremely successful 70th anniversary celebration! We had over 170 participants, including 13 past presidents, 2 national IIA Board Members, and even representatives from the IIA corporate headquarters in Florida. Overall, the event exceeded everyone's expectations and it was recently announced that the event will be highlighted in an upcoming edition of the IIA Today!



For those of you who do not know, the IIA Today is a member publication designed to provide relevant and timely information on internal audit news and what's going on at the IIA in the areas of guidance, research, training, and certification. It is published in both print and online and your Detroit chapter will be in the spotlight! Members receive the 16-page magazine of IIA Today every other month.

This month we continue to build on our success with our nationally acclaimed and 14th annual IIA and ISACA Spring Conference at the University of Michigan-Dearborn. We have an outstanding group of distinguished speakers on internal auditing, information systems security, and emerging risk and regulatory matters. I would like to personally thank both ISACA as our co-sponsor and the 2013 Spring Conference Committee for their fantastic work and commitment to excellence in Detroit.

Finally, we continue to push forward on our strategic initiatives and upcoming events. In the coming weeks, you will see further announcements regarding our Scholarship Awards, our Social Events, and our first ever Internal Audit Executive of the Year Award. Please refer to the website for nomination forms and further details.

UPCOMING IIA CONFERENCES:

- 2013 General Audit Management Conference
March 18-20, 2013
Las Vegas, NV
- 2013 Gaming Conference
April 3-5, 2013
Las Vegas, NV, USA
- 2013 International Conference Management
July 14-17, 2013,
Orlando, FL, USA,

Webinars:

- 2012 IIA ARCHIVED Webinars available at theiia.org

For more events visit

www.theiia.org/

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The Institute of Internal Auditors
Detroit Chapter

PRESIDENTIAL PRESS (cont.)

On behalf of the Board of Governors, I would like to extend sincere congratulations to our chapter as we continue to celebrate 70 years of success in Detroit! If you have any comments or suggestions on ways we can improve our activities, please email me at

jbankowski@assetacceptance.com.

Jeffrey S. Bankowski

President, Detroit Chapter IIA

CHAPTER EVENTS

APRIL CHAPTER MEETING - "STUDENT NIGHT"

April 9

How to Make a Good Impression the First 100 Days of a New Job

Whether you are starting your career or a seasoned professional, it's imperative to make a good impression during the initial stages of a new job or a new position. Join us for this informative discussion and hear from a panel of experienced leaders who will share experiences and recommendations for making a positive impression and succeeding in your career. Our panelists will share their insights into effective communication, preparing for assignments, taking initiative without overstepping, mentoring programs, and more.

Our panelists include:

Blair Headrick, Manager, North America Automotive Audit, General Motors
Erin Erickson, Director, Governance and Compliance, Accretive Solutions
Eulonda Whitmore, QA Manager, Internal Audit, Wayne State University
Dave Flynn, President, Orion Solutions Group ment.

Presented By: J. Michael Peppers

BOWLING SOCIAL EVENT

April 16

7:00 pm

Star Lanes at Emagine in Royal Oak

Pizza and Drinks. will be serverd



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CHAPTER EVENTS (cont.)

19TH ANNUAL FRAUD CONFERENCE

Featuring Don Rabon Contemporary Interviewing Dynamics

April 30

VisTaTech Center – Schoolcraft College
18600 Haggerty Rd. (Between 6 Mile and 7 Mile),
Livonia, MI 48152 – Tel (734) 462-4610

Under the canopy of the interview process there are a myriad of sub-topics all related to obtaining a successful communication outcome. Of these dynamics, The Elements of Deception, The Tactical Mindset of the Deceiver, The Selected Interview Tactical Application and the Opportunity to Detect Deception and Nonverbal Behavior and Deception Assessment are of critical importance. Additionally the inter-relationship of these dynamics requires that the interviewer maintain a high level of proficiency in each element. In this session each element will be presented and linked to the additional concepts. The presentation will involve a blended format that includes: individual and group discussions, video examples, polling exercises and group assessments.

Please visit Don's web site at www.hamletsmind.com

ACL™ 201 TRAINING: DATA ANALYSIS TECHNIQUES - AN ACL™ WORKSHOP

May 6-7

This two-day course is designed for experienced ACL™ users. In an interactive, hands-on environment you will learn how to integrate ACL™ commands and expressions to accomplish complex data analysis tasks. You will also practice planning and executing a data analysis project by working through a series of case studies. Through this case-study approach you will learn how to effectively use ACL™ in real-life situations and discover what it means to think with ACL™.

ACL™ 303 TRAINING: ADVANCED ACL™ CONCEPTS AND TECHNIQUES: FUNCTIONS AND SCRIPTS

May 8-10

In this three-day course, you will learn how to use ACL™ functions and scripts to gain new insight into your data and do more in less time. Functions let you investigate your data in ways you haven't thought of before, adding power and detail to your analysis. Scripts let you automate routine ACL tasks, freeing up time to concentrate on activities that require critical thinking and judgment. Scripts also help preserve best practices, which prevents errors, and results in better controls in your organization. ACL Certified trainers will show you how to implement scripts into your daily routine, and they will guide you through activities that illustrate how to work with scripts and functions efficiently and easily.

SAVE THE DATE - BOAT CRUISE SOCIAL EVENT

May 17

Boarding starts at 6pm. More information coming soon.

ANNOUNCEMENTS

SUGGESTIONS OR COMMENTS

We are interested in your feedback. Please send any comments or suggestions to Erin Erickson at eerickson@accretivesolutions.com.

IIA BRIDGE MEMBERSHIP

Currently between employers? You may qualify for an IIA Bridge Membership.

Visit Detroitiaa.org for more details on how to apply

UPDATE YOUR IIA PROFILE

If your contact, certification, or employment information has changed, please remember to update your IIA profile. Visit www.theiaa.org

ADVERTISE IN OUR NEWSLETTER

We are now accepting advertisements for our monthly chapter newsletter.
Visit www.detroitiaa.org for additional information

Reasonable pricing

Quarter page - \$85

Half page - \$165

Full page - \$330

ELOISE L. BRADLEY AWARD OF MERIT

The Awards Committee is seeking nominations from Detroit Chapter IIA members for the Eloise L. Bradley Award of Merit for the 2012-13 chapter year. This award honors an individual who has provided outstanding service to the Chapter during the chapter year, or who has provided continuous meritorious service over a period of years.

Members who have previously received the award or those who are currently serving as a Chapter Officer are not eligible. Last year's recipient was Jon Fritsch, who was recognized for his years of service to the Chapter.

Your nomination, including a detailed explanation as to why you believe your nominee deserves to be honored by the Chapter, should be forwarded by April 12, 2013 to the Awards Committee Chair, Andy Rosick (email him at grosickiii@kpmg.com).

Your nomination must be received by April 12, 2013. However, your earlier input on deserving candidates would be greatly appreciated. Also, if you are interested in serving as a member of the Awards Committee for this year, please contact Andy at (248) 854-1308.

CAP UPDATE

TOTAL SERVICE MEMBERS

MINIMUM REQUIREMENT

325

As of March 2013

1483.91

As of March 2012

1203.86

TOTAL SERVICE PROFESSION

MINIMUM REQUIREMENT

200

As of March 2013

710.53

As of March 2012

696.42

TOTAL SERVICE ADMINISTRATION

MINIMUM REQUIREMENT

160

As of March 2013

360.00

As of March 2012

404.00

Year total as of March 2013: 2554.44 Year total as of March 2012: 2304.27

CAP Achievement Levels:

BRONZE.....	685
SILVER.....	1060
GOLD.....	1560
PLATINUM.....	Ten Years of Gold Status
Detroit's 2011/2012 Point Total.....	2,791.20

NOTICES

Help the Chapter Earn CAP Points!

Please let us know by sending information regarding your recent internal auditing articles, speaking engagements, summer interns, or any other CAP activities to CAP Committee Chair Marty Wood. Marty can be reached at martin.wood@flintgrp.com or at 734-233-7849.

ATTENTION MEMBERS!

The Membership Committee is asking all Detroit members to notify the Chapter of changes or career milestones they want recognized such as contact information changes, professional certification achievements, CAP contributions, and other career milestones. A Membership Update Form is available on the Detroit Chapter's website at the following address: Visit www.theiia.org

Please fill in your updated information and click submit. The form only needs to be submitted when changes occur and will be made available at monthly Detroit Chapter meetings.

Internal Audit Executive of the Year Award

Call for Nominations

The Institute of Internal Auditors (IIA) is the internal audit profession's global voice, recognized authority, acknowledged leader, chief advocate, and principal educator. The Detroit Chapter was one of the first chapters in the United States and this year will mark its 70th anniversary.

We are seeking nominations for the first annual Internal Audit Executive of the year award. The Internal Audit Executive of the year is being awarded to one Internal Audit executive to recognize proven leadership, exceptional achievement in business and significant contribution to the community, including a desire to work with others to foster lifelong learning.

Eligibility and Selection Criteria: Each nominee should exemplify leadership, business acumen, commitment to the internal audit profession and community service. To be eligible for the award, the nominee must be a member of the Detroit Chapter of the IIA and have demonstrated:

- ❖ Internal Audit leadership in their position, industry, community, etc.;
- ❖ Support of IIA standards and compliance with the IIA code of conduct
- ❖ Commitment and clear contributions to the professional practice of Internal Auditing;
- ❖ Active involvement in support of the community;
- ❖ Support and/or advocacy of the importance of lifelong learning
- ❖ Involvement in Internal Audit thought leadership initiatives and/or innovation;

Expectations of the Award Recipient: The candidate selected to receive the award must be willing to participate in and speak at 2 related events:

- ❖ Participate in and speak at the Audit Executive of the Year presentation ceremony
- ❖ Attend the subsequent Audit Executive of the Year ceremony to introduce the next recipient and present the award to the successor

Additional information, including the nomination form can be found online @ www.detroitiia.org

Confidentiality: All submissions received will remain confidential

2013 CHAPTER BYLAW AMENDMENTS

Section 12.1 of the Bylaws indicate that Bylaws may be amended at any duly called meeting of the Chapter by a two thirds vote of the eligible members present and voting, provided that written notice of the proposed changes(s) and of the meeting has been provided to each member via e-mail and posted on the Chapter website at least thirty (30) days previous to the date of said meeting. The notice shall clearly indicate the exact Bylaw changes being proposed.

Our Chapter Bylaws were last amended in 2009. The Governance Committee is proposing the following changes to be voted on at the Annual Meeting of the Membership on May 14, 2013.

The amendments are designed to accomplish the following:

Article	Section	Description of Change
IV	4.2	Allows IIA student chapter presidents or their designees to serve as a Governor.
IV	4.3	Establishes the student chapter officer's Board of Governors term.
IV	4.10	Allows for a majority vote when voting on issues via e-mail. The Bylaws currently require all Board members to vote on and approve e-mail votes.
IV	4.12	Clarifies voting members.
XI	11.2	Allows dual check signers to consist of Governors recorded on the checking account. The Bylaws currently require designated officers to act as one of two dual check signers.

ARTICLE IV

The Board of Governors

Section 4.2 NUMBER AND SELECTION OF GOVERNORS.

The Board of Governors shall consist of not less than 15 members, or such other number as may be from time to time designated by the Board. The Board of Governors shall be comprised of the officers of the Corporation, being the President, the Vice President or Vice Presidents if there are more than one, the Treasurer and the Secretary; the two most recent past Presidents who are not holding any other office in the Corporation and who are still members, student chapter President or other designated officer and twelve (12) members. The Board may limit the number of student chapter Presidents or other designated officers at its discretion.

Section 4.3 TERM.

Governors who do not serve by virtue of their office shall serve for three-year terms, or such shorter term as may be determined by the Nominating Committee in order to achieve continuity in board composition. Governors shall continue to serve until his or her successor is elected and qualified. All governors who are not also officers shall be eligible for two successive full three year terms. No governor or officer shall serve for a period of more than eight consecutive years. Governors from student chapters shall serve terms consistent with the tenure of their student chapter position as President or the designated officer position.

Section 4.10 ACTION WITHOUT A MEETING.

Any action required or permitted to be taken at any meeting of the Board or committees of the Board may be taken without a meeting, without prior notice and without a vote, if a majority of the Governors or committee members entitled to vote thereon consent in writing. Said written consents shall be filed with the minutes of the proceedings and shall have the same effect as a vote for all purposes.

Section 4.12 QUORUM AND VOTING.

One-third of voting members of the Board of Governors then in office, and one third of the voting members of any committee, constitute a quorum for the transaction of business. The vote of a majority of the Governors or committee members present at any meeting at which there is a quorum shall be the act of the Board or the committee, except as a larger vote may be required by the laws of the State of Michigan, these Bylaws or the Articles of Incorporation. Governors representing student chapters are non voting members.

Article XI

Miscellaneous Provisions

Section 11.2 EXECUTION OF INSTRUMENTS.

All instruments and documents including but not limited to, checks, drafts, bills of exchange, acceptances, notes or other obligations or orders for the payment of money shall be signed and countersigned by any two board members recorded as authorized signers on the Corporation's checking account as the Board of Governors shall from time to time by resolution designate.

JOB POSTINGS

SENIOR AUDITOR - THE AUTO CLUB GROUP

This is a full-time position at the Administrative Office Building in Dearborn, Michigan.

Responsibilities:

This position is in the Corporate Audit department, which addresses control activities in core business areas such as financial reporting, cash processing, compensation and benefits, as well as ACG's banking operations. Responsibilities include audit planning and execution with a high level of autonomy, plus performing risk assessments, consulting on internal controls, preparing audit reports and supporting our external auditors. Audits of banking operations will be a major focus for the candidate selected for this position.

Please forward your resume to: ACG Staffing Dept, Email: jobs@aaamichigan.com Reference job #998703

More information can be found on the career section of the website. The Auto Club Group is an Equal Opportunity Employer

AUDITOR POSITION AT MICHIGAN STATE UNIVERSITY.

Auditor - Will plan and execute internal financial and operational audits of University units to determine effectiveness, efficiency, and compliance with University and other regulations; 3-5 years of related work experience in auditing, including strong computer skills and paperless documentation, four-year degree in Accounting or related field; or equivalent combination of education and experience.

Preference for experience with data analytic software (ACL/IDEA). For a complete job description and to apply, visit <http://www.hr.msu.edu/>. Refer to posting #7477

Applications will be accepted until April 15, 2013

Michigan State University is an Affirmative Action/Equal Opportunity Employer

THE IIA CIA LEARNING SYSTEM

Comprehensive Facilitator-led Courses and CIA Refresher Seminars are offered throughout the year, via live instruction and online formats, by IIA chapters and institutes, as well as local colleges and universities. The IIA also offers Virtual Seminars providing in-depth examination of the CIA material from the comfort of your desired location.

George Mason University

Course format: Comprehensive Facilitator-led Course - Online delivery

Contact: Lee Bennett, (703) 993-4805

URL: www.ocpe.gmu.edu/programs/finance/cia/index.html

Please contact the college/university directly for pricing and registration.

Mount Royal University

Course format: Comprehensive Facilitator-led Course - Online delivery

Contact: Wendy McLeod, (403) 440-7064

URL: www.niu.edu/non-credit/finance_acct/cia_examreview_mt_royal.shtml

Please contact the provider directly for pricing and registration.

2013 SCHOLARSHIP AWARD

The Detroit chapter IIA scholarship committee is pleased to announce an opportunity for three qualified candidates to receive a \$2,000 award for 2013.

Candidates should possess the following qualifications:

- Academic achievement of a minimum 3.0 GPA overall (transcripts required*)
- Leadership in extra-curricular or volunteer activities
- Actively enrolled in a college/university in pursuit of a degree (part- or full-time)
- Any business major (undergraduate or graduate)
- Winners must be present at the Tuesday, April 9 meeting of the Detroit IIA chapter
- Winners must complete a w-9 form prior to payment

Qualified candidates should prepare a three-page essay (double-spaced) on the following topic:

Internal audit is an activity that while mainly focused on audit work, is also a part of any organization's continuous efforts to improve processes and create better efficiencies. Discuss how internal auditors can be seen as partners and collaborators with business process owners within an organization while still maintaining their audit focus: provide specific examples.

Students are encouraged to contact industry specialists for advice and counsel.

Due to economic conditions, students who have returned to college/university for a new business major degree are also eligible to participate.

Please submit your qualifications and essay to the committee at chapteradmin@detroitiia.org by Friday, March 29, 2013

Awards will be presented at the Detroit chapter IIA meeting on Tuesday, April 9, 2013 held at Vistatech, Schoolcraft community college, Livonia, mi.