



# Monthly Reporter

April 2013

## PRESIDENTIAL PRESS

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### QUICKLINKS

DETROIT CHAPTER  
HOMEPAGE  
[www.detroitiia.org](http://www.detroitiia.org)

IIA WEBSITE  
[www.theiia.org](http://www.theiia.org)

### Platinum Edition

#### April - Welcome Students!



Let me begin by thanking all of our students for their commitment throughout the chapter year. On behalf of the entire Detroit Chapter, we appreciate your support and attendance. Our Chapter has made a significant commitment to students through our annual scholarships and optimized pricing. In fact, we have slots on our Board for students and encourage anyone interested in a leadership position to reach out to myself or any member of the Board.

In addition, we only have 60 days remaining in the 2012 - 2013 Chapter Year! We plan to close out strong with numerous personal and professional activities as we celebrate 70 years of Excellence in Detroit! On April 9, we celebrate Student night with a diverse panel, discussing how to make a good impression during the initial stages of a new job or a new position. We also have two social events - a bowling event on April 16 and a Boat Cruise on May 17. We encourage everyone to attend as the events will be a great time to celebrate our success this year. Finally, we plan to announce our Internal Audit Executive of Year Award as well as our Eloise L. Bradley Award at our May meeting. Feel free to send in any recommendations to our Awards Committee Chair, Andy Rosick at [grosickii@kpmg.com](mailto:grosickii@kpmg.com).

On behalf of the Board of Governors and IIA Headquarters, I also want to highlight that May 1 commences "Internal Audit Awareness Month". I encourage everyone to take a look at the IIA Website, where there is numerous material to bring awareness within your company, your city, and your community on the value of internal audit and the profession.

## UPCOMING IIA CONFERENCES:

- 2013 Central Regional Conference  
Sep 29–Oct 2, 2013  
Columbus, OH
- 2013 International Conference Management  
July 14–17, 2013,  
Orlando, FL, USA,

### Webinars:

- 2012 IIA ARCHIVED Webinars available at [theiia.org](http://theiia.org)

For more events visit

[www.theiia.org/](http://www.theiia.org/)

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The Institute of Internal Auditors  
Detroit Chapter

# PRESIDENTIAL PRESS (cont.)

If you have any comments or suggestions on ways we can improve our activities, please email me at [jbankowski@assetacceptance.com](mailto:jbankowski@assetacceptance.com).

[jbankowski@assetacceptance.com](mailto:jbankowski@assetacceptance.com).

*Jeffrey S. Bankowski*

President, Detroit Chapter IIA

## CHAPTER EVENTS

### MAY CHAPTER MEETING

May 14

4:30- 7:30 pm  
VisTa Tech Center

To close out the 2012 – 2013 chapter year, we'll hear from two distinguished speakers on "hot" topics that impact all of us on a daily basis . Before dinner, Rick Funston, Managing Partner of Funston Advisory Services LLC , will discuss shift and how to assess whether your company is adequately prepared. Shift happens all around us - economic, political, customer, technology - it is inevitable and unpredictable - and is happening faster than we ever thought . After dinner, Sajay Rai, CEO of Securely Yours LLC, will discuss recent information security attacks and audit steps that should be a part of every audit department's 2013 audit plan. Don't miss this great opportunity to network with these subject - matter experts.

### SOCIAL EVENT - PRIVATE CHARTERED DINNER CRUISE

May 17

**IIA, IMA and ISACA Chapters Partner for FUN!!**

Network, dine and dance the night away.  
Join us for the Fourth Annual Cruise aboard  
Detroit Diamond Jacks

You and any number of guests you would like to bring are invited to a Private Chartered Dinner Cruise on the Detroit River with Diamond Cruises



Visit [www.imamichigan.org/detroit](http://www.imamichigan.org/detroit) or [www.chapters.theiia.org/detroit](http://www.chapters.theiia.org/detroit) for registration and details

## EDITORIAL

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CRMA  
*President of the IIA Student  
Chapter,  
Eastern Michigan University  
Andrea Martins  
Central Region, District 2 Rep.  
Duane Borkowski, MBA, CIA*

# CHAPTER EVENTS (cont.)

## WEBINAR: DEVELOPING WORLD CLASS PROCESS MAPS

May 22

12:00pm - 1:00pm

Mapping process flows is critical to understanding, documenting, and improving your processes. Learn how to develop world-class business process maps that highlight automation, best practices, manual steps, task assignment, activities of internal partners and external vendors, and more while ensuring accurate documentation and key participant input. This session will demystify the complexity around process mapping and provide hands on tools and tips that you can begin using immediately.

## 19TH ANNUAL FRAUD CONFERENCE

April 30

VisTaTech Center – Schoolcraft College

Featuring Don Rabon Contemporary Interviewing Dynamics .

Under the canopy of the interview process there are a myriad of sub-topics all related to obtaining a successful communication outcome. Of these dynamics, The Elements of Deception, The Tactical Mindset of the Deceiver, The Selected Interview Tactical Application and the Opportunity to Detect Deception and Nonverbal Behavior and Deception Assessment are of critical importance. Additionally the inter-relationship of these dynamics requires that the interviewer maintain a high level of proficiency in each element. Please visit Don's web site at [www.hamletsmind.com](http://www.hamletsmind.com)

## ACL™ 201 TRAINING: DATA ANALYSIS TECHNIQUES - AN ACL™ WORKSHOP

May 6-7

This two-day course is designed for experienced ACL™ users. In an interactive, hands-on environment you will learn how to integrate ACL™ commands and expressions to accomplish complex data analysis tasks. You will also practice planning and executing a data analysis project by working through a series of case studies. Through this case-study approach you will learn how to effectively use ACL™ in real-life situations and discover what it means to think with ACL™.

## ACL™ 303 TRAINING: ADVANCED ACL™ CONCEPTS AND TECHNIQUES: FUNCTIONS AND SCRIPTS

May 8-10

In this three-day course, you will learn how to use ACL™ functions and scripts to gain new insight into your data and do more in less time. Functions let you investigate your data in ways you haven't thought of before, adding power and detail to your analysis. Scripts let you automate routine ACL tasks, freeing up time to concentrate on activities that require critical thinking and judgment. Scripts also help preserve best practices, which prevents errors, and results in better controls in your organization. ACL Certified trainers will show you how to implement scripts into your daily routine, and they will guide you through activities that illustrate how to work with scripts and functions efficiently and easily.

# ANNOUNCEMENTS

## SUGGESTIONS OR COMMENTS

We are interested in your feedback. Please send any comments or suggestions to Erin Erickson at [eerickson@accretivesolutions.com](mailto:eerickson@accretivesolutions.com).

## IIA BRIDGE MEMBERSHIP

Currently between employers? You may qualify for an IIA Bridge Membership.

Visit [Detroitiia.org](http://Detroitiia.org) for more details on how to apply

## UPDATE YOUR IIA PROFILE

If your contact, certification, or employment information has changed, please remember to update your IIA profile. Visit [www.theiia.org](http://www.theiia.org)

## ADVERTISE IN OUR NEWSLETTER

We are now accepting advertisements for our monthly chapter newsletter. Visit [www.detroitiia.org](http://www.detroitiia.org) for additional information

### Reasonable pricing

Quarter page - \$85

Half page - \$165

Full page - \$330

## PHOTOS FROM APRIL CHAPTER MEETING



Detroit chapter IIA meeting on Tuesday, April 9, 2013 held at Vistatech, Schoolcraft community college, Livonia, mi.

# CAP UPDATE

## TOTAL SERVICE MEMBERS

MINIMUM REQUIREMENT

325

As of April 2013

1649.66

As of April 2012

1283.16

## TOTAL SERVICE PROFESSION

MINIMUM REQUIREMENT

200

As of April 2013

993.35

As of April 2012

883.73

## TOTAL SERVICE ADMINISTRATION

MINIMUM REQUIREMENT

160

As of April 2013

388.00

As of April 2012

416.00

Year total as of April 2013: 3031.01    Year total as of April 2012: 2582.90

### CAP Achievement Levels:

BRONZE..... 685  
SILVER..... 1060  
GOLD..... 1560  
PLATINUM..... Ten Years of Gold Status  
Detroit's 2011/2012 Point Total.....2,791.20

## NOTICES

### Help the Chapter Earn CAP Points!

Please let us know by sending information regarding your recent internal auditing articles, speaking engagements, summer interns, or any other CAP activities to CAP Committee Chair Marty Wood. Marty can be reached at [martin.wood@flintgrp.com](mailto:martin.wood@flintgrp.com) or at 734-233-7849.

### ATTENTION MEMBERS!

The Membership Committee is asking all Detroit members to notify the Chapter of changes or career milestones they want recognized such as contact information changes, professional certification achievements, CAP contributions, and other career milestones. A Membership Update Form is available on the Detroit Chapter's website at the following address: Visit [www.theiia.org](http://www.theiia.org)

Please fill in your updated information and click submit. The form only needs to be submitted when changes occur and will be made available at monthly Detroit Chapter meetings.

# 2013 CHAPTER BYLAW AMENDMENTS

Section 12.1 of the Bylaws indicate that Bylaws may be amended at any duly called meeting of the Chapter by a two thirds vote of the eligible members present and voting, provided that written notice of the proposed changes(s) and of the meeting has been provided to each member via e-mail and posted on the Chapter website at least thirty (30) days previous to the date of said meeting. The notice shall clearly indicate the exact Bylaw changes being proposed.

Our Chapter Bylaws were last amended in 2009. The Governance Committee is proposing the following changes to be voted on at the Annual Meeting of the Membership on May 14, 2013.

The amendments are designed to accomplish the following:

Article	Section	Description of Change
IV	4.2	Allows IIA student chapter presidents or their designees to serve as a Governor.
IV	4.3	Establishes the student chapter officer's Board of Governors term.
IV	4.10	Allows for a majority vote when voting on issues via e-mail. The Bylaws currently require all Board members to vote on and approve e-mail votes.
IV	4.12	Clarifies voting members.
XI	11.2	Allows dual check signers to consist of Governors recorded on the checking account. The Bylaws currently require designated officers to act as one of two dual check signers.

## ARTICLE IV

### The Board of Governors

#### Section 4.2 NUMBER AND SELECTION OF GOVERNORS.

The Board of Governors shall consist of not less than 15 members, or such other number as may be from time to time designated by the Board. The Board of Governors shall be comprised of the officers of the Corporation, being the President, the Vice President or Vice Presidents if there are more than one, the Treasurer and the Secretary; the two most recent past Presidents who are not holding any other office in the Corporation and who are still members, student chapter President or other designated officer and twelve (12) members. The Board may limit the number of student chapter Presidents or other designated officers at its discretion.

#### Section 4.3 TERM.

Governors who do not serve by virtue of their office shall serve for three-year terms, or such shorter term as may be determined by the Nominating Committee in order to achieve continuity in board composition. Governors shall continue to serve until his or her successor is elected and qualified. All governors who are not also officers shall be eligible for two successive full three year terms. No governor or officer shall serve for a period of more than eight consecutive years. Governors from student chapters shall serve terms consistent with the tenure of their student chapter position as President or the designated officer position.

#### Section 4.10 ACTION WITHOUT A MEETING.

Any action required or permitted to be taken at any meeting of the Board or committees of the Board may be taken without a meeting, without prior notice and without a vote, if a majority of the Governors or committee members entitled to vote thereon consent in writing. Said written consents shall be filed with the minutes of the proceedings and shall have the same effect as a vote for all purposes.

#### Section 4.12 QUORUM AND VOTING.

One-third of voting members of the Board of Governors then in office, and one third of the voting members of any committee, constitute a quorum for the transaction of business. The vote of a majority of the Governors or committee members present at any meeting at which there is a quorum shall be the act of the Board or the committee, except as a larger vote may be required by the laws of the State of Michigan, these Bylaws or the Articles of Incorporation. Governors representing student chapters are non voting members.

## Article XI

### Miscellaneous Provisions

#### Section 11.2 EXECUTION OF INSTRUMENTS.

All instruments and documents including but not limited to, checks, drafts, bills of exchange, acceptances, notes or other obligations or orders for the payment of money shall be signed and countersigned by any two board members recorded as authorized signers on the Corporation's checking account as the Board of Governors shall from time to time by resolution designate.

# OFFICER NOMINATION

## **PRESIDENT**

Susan Yamin CPA. Sue is an Integrated Internal Audit Specialist with more than 11 years in the internal audit profession focused on Fortune 500 companies and the Health Care industry. As a Professional Practices Audit Manager with Comerica Corporation, she was a leader in the development of audit methodologies, data-mining, quality assurance programs, Sarbanes-Oxley testing and reporting procedures, and infrastructure reporting mechanisms to improve the internal audit function. As a former Principal Auditor with Blue Cross Blue Shield of Michigan, she was heavily involved in creating audit consulting methodologies for large software development projects, teaching Business Risk and conducting risk assessments for annual audit planning and individual audits. Susan is currently serving on the Board of the Detroit Chapter of ISACA and is currently the First Vice President of the Detroit Chapter IIA Board of Governors.

## **FIRST VICE PRESIDENT**

Erin S. Erickson, CIA, CRMA, CISA. Erin is currently Director of the Governance and Compliance Practice for the Detroit market, Accretive Solutions. He has nearly 20 years of experience in both public accounting and industry, conducting both operational and financial audits. He managed the internal audit services function at a Big 4 firm, and an Audit Manager in private industry, he was responsible for coordinating the internal audit program for US and international operations. Since joining Accretive, Erin has been involved with numerous internal audit and Sarbanes-Oxley engagements, developing methodologies, and managing assessments and remediation projects to implement and sustain compliance with Sections 302 and 404. He has provided audit services to organizations in a diverse range of industries including retail, consumer products, financial services, manufacturing, utilities/energy, and distribution.

## **SECOND VICE PRESIDENT**

David Shears, CIA, CISA, CFE. David is the Audit Director of Affinia Group which is a leading supplier of filters for the automotive aftermarket. Prior to his current role as Chief Audit Executive, he was the Internal Audit Director for Metaldyne, and he has created and managed audit functions at both Lear and Federal-Mogul. During his 30 years in business, he has worked in manufacturing, banking, utilities, consulting, and insurance industries. David was also an adjunct professor at Walsh College.

## **TREASURER**

Pamela L. Weipert, MBA, CIA, CGAP, CPA. Pam is currently Compliance Officer for Oakland County's Compliance Office. Prior to working for Oakland County, Pam was Chief Auditor for the City of Detroit Office of the Auditor General. She serves as a Local Representative on the Midwestern Intergovernmental Audit Forum (MIAF) Executive Committee and also serves on the Board of Directors of the Association of Local Government Auditors (ALGA). In addition, she holds membership with the Association of Fraud Examiners.

## **SECRETARY**

Andy Rosick CIA, CRMA. Andy is a Director in the Advisory Services practice at KPMG LLP. He is responsible for delivering internal audit, financial reporting and accounting consulting related services to his clients. Andy also leads the financial services industry efforts of the Detroit office's Internal Audit Risk and Compliance service line. Andy has served on the Board of the Detroit Chapter of the IIA for the past three years and is the Chair of the Awards and Certification Committees.

# JOB POSTINGS

## SENIOR AUDITOR

### Position Description

We are currently seeking a Senior Auditor to join our North America team at our world headquarters in Perrysburg, Ohio.

### POSITION SUMMARY:

The Lead Senior Auditor is a key member of the internal audit team. The Senior Internal Auditor will report to the Regional Internal Audit Leader. They will lead individual engagements to assist the audit department in testing and validating management internal controls as part of the requirements of Sarbanes-Oxley and lead the execution of plant, division and corporate audits. This position will also assist the Regional Leader in risk assessments for the region and assist in the development of staff, advanced staff, senior auditors and FLDPs. The Senior Auditor will participate in the design, planning and execution of various financial, operational and management requested audit projects. Objectives of the audits will be to assess the design and operating effectiveness of internal financial and operational controls and processes and provide meaningful feedback on appropriate corrective actions where deficiencies are noted.

### SCOPE AND IMPACT:

The position ensures internal audit practices are carried out according to the annual audit plan for all O-I business units, locations and functional areas.

### EDUCATION AND EXPERIENCE:

- Bachelor's degree in accounting or finance
- 4-6 years of professional experience in public accounting, internal audit or an accounting role in a manufacturing organization with experience in risk identification, internal control and process improvement
- Other professional designations (CPA, CIA, CMA) may be acceptable depending on work experience

### TRAVEL REQUIREMENTS:

Travel is required and expected to be 25%

Email Resumes to [jperin@o-icareers.com](mailto:jperin@o-icareers.com)

If you are not interested at this time and know someone in your network who may be, please forward with communication on!

More information can be found in the career section at <http://detroitiaa.org/>

## THE IIA CIA LEARNING SYSTEM

Comprehensive Facilitator-led Courses and CIA Refresher Seminars are offered throughout the year, via live instruction and online formats, by IIA chapters and institutes, as well as local colleges and universities. The IIA also offers Virtual Seminars providing in-depth examination of the CIA material from the comfort of your desired location.

### George Mason University

**Course format: Comprehensive Facilitator-led Course - Online delivery**

**Contact: Lee Bennett, (703) 993-4805**

**URL: [www.ocpe.gmu.edu/programs/finance/cia/index.html](http://www.ocpe.gmu.edu/programs/finance/cia/index.html)**

**Please contact the college/university directly for pricing and registration.**

### Mount Royal University

**Course format: Comprehensive Facilitator-led Course - Online delivery**

**Contact: Wendy McLeod, (403) 440-7064**

**URL: [www.niu.edu/non-credit/finance\\_acct/cia\\_examreview\\_mt\\_royal.shtml](http://www.niu.edu/non-credit/finance_acct/cia_examreview_mt_royal.shtml)**

**Please contact the provider directly for pricing and registration.**